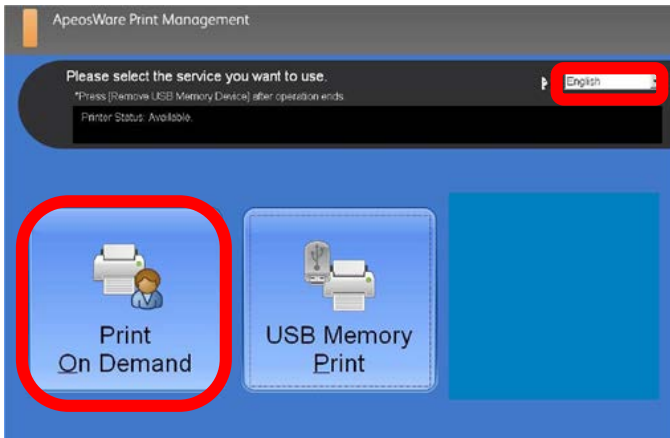


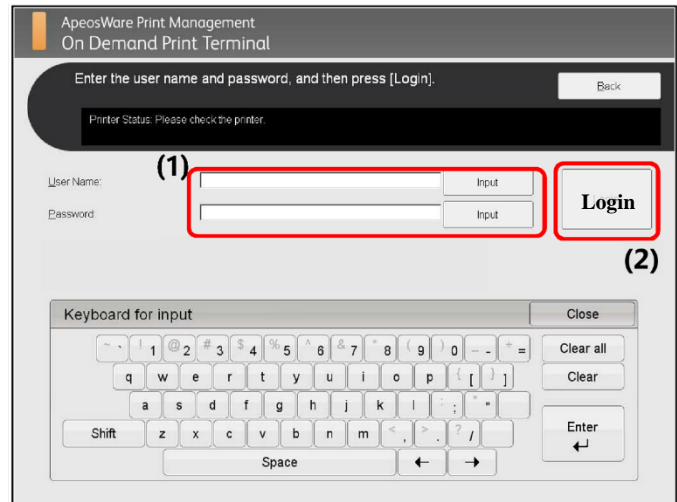
How to print from a PC in library

A COOP copy card is required.

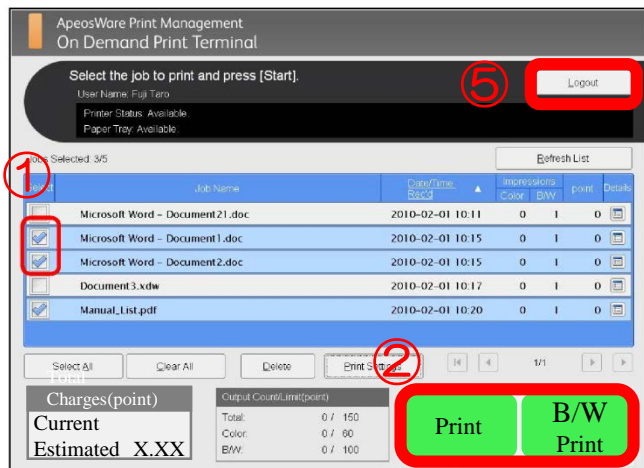
1. It is also possible to change to English display. Choose [Print On Demand] on the touch panel.



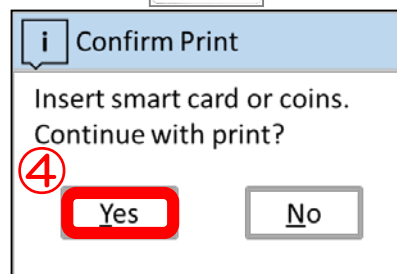
2. Login using Nagoya University ID and password.



3. ①Check the files you want to print from the jobs list. ②Select [Print] for color print or [B/W Print] for black and white. ③Insert the copy card. ④Select [Yes] on the left. ⑤ After printing, [Log out] in the upper right corner. ⑥Push [Eject card] and take out your copy card.



* Do not put your money in



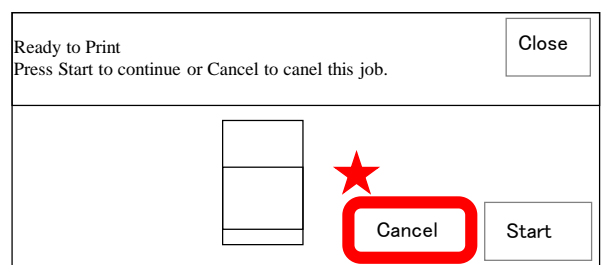
*The fee on the screen is the estimated fee and it may not be accurate.

black & white copy printing : 1 point/page
color copy printing : 5 points/page

【 ! 】 Please do not forget your copy card.

■ Attention ■

If the screen displays the printing item list of the previous user, please press the [Cancel] (★) button.



How to print from an USB (Only JPEG and PDF files)

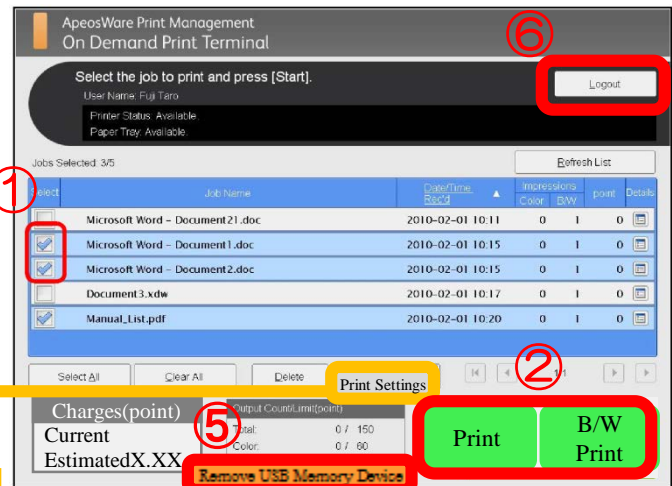
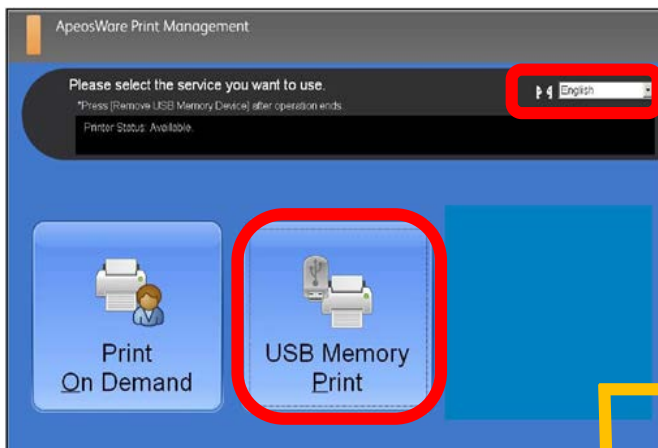
It is not possible to display Office files such as Word or Excel. Please print them via PC in the library. A COOP copy card is required. Depending on the storage data of the USB, there are times where it may take longer to read the files.

1. It is also possible to change display to English. On the touch screen choose [USB Memory Print].

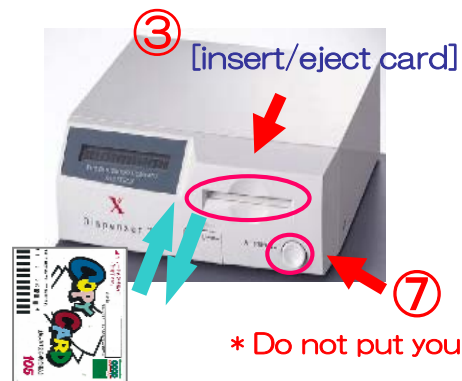
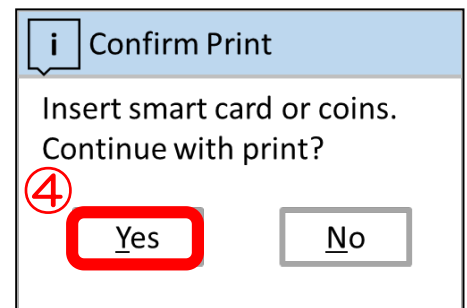
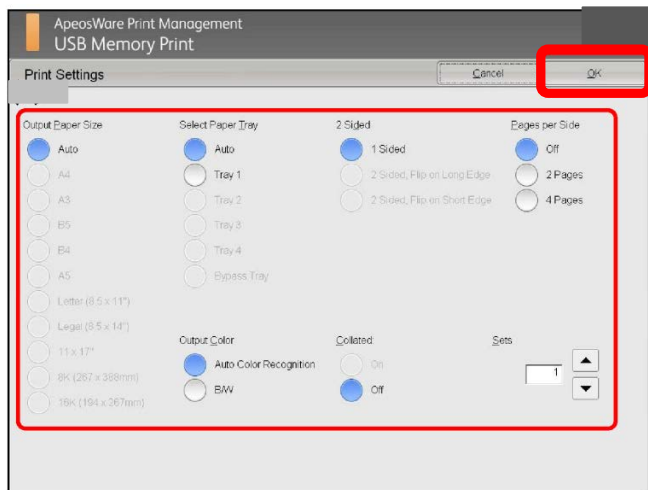


【 ! 】 Encrypted USB memory is not usable.

2. ① Check the files you want to print from the jobs list. ② Select [Print] for color print or [B/W Print] for black and white. ③ Insert the copy card. ④ Select [Yes] on the left. ⑤ Push the [Remove USB Memory Device] and take out your USB memory. ⑥ After printing, [Logout] on the upper. ⑦ Push the [Eject card] and take out your copy card.



- Select [Print Settings] to display the print settings
- This is the [Print Settings] screen. . Page size, number of copies, color, ... can be adjusted here.
- [OK] returns to the previous screen.



* Do not put your money in

【 ! 】 Please do not forget your USB and copy card.

Notes

A COOP copy card is required.

1. Copy card

black & white copy printing	1 point/page
Color copy printing	5 points/page



You can purchase a 1,000yen (105 points) COOP copy card in the library. There is an automatic copy card vending machine next to the copy machine on the 2nd floor.

Check copy card's balance



Insert your copy card, then copy card's balance is displayed.



Copy card at different prices
 [52 points] (500 yen)
 [320 points] (3,000 yen)
 [540 points] (5,000 yen)
 [1,100 points] (10,000 yen)

※ You can purchase in COOP

2. Printer error

- ①Fig. 1: Copy card is not inserted.
- ②Fig. 2: Copy card's balance is not enough.
 ⇒ Press [Cancel] or insert a new copy card then press [Start] to continue.

* If you press [Cancel], the ordered print data will be deleted. Please give the print command again from the PC.

Fig. 1: On touch panel Fig. 2: On printer

Confirm Print

Insert smart card or coins.
Continue with print?

Yes No

Print Job
 Close

Print job has paused
Use a Valid card to continue.
Or, Press C button to cancel this job.

Ready to Print
 Close

Press Start to continue or Cancel to cancel this job.

Cancel Start

【!】 After 24 hours unprinted data will be deleted.

Printer name	Location	Function
le2222	【2 nd floor】 Near seminar room A	Color, B&W
P-le220	【2 nd floor】 Near Multipurpose learning area	Only B&W
P-le222	【2 nd floor】 Near seminar room B	Color, B&W
P-li220	【4 th floor】 Inside Satellite lab	Color, B&W